**MarkIt! Reports to update and submit in 2013:   
ONGOING AND ARCHVE**

1. [Full spreadsheet:](http://spotdocs.scholarsportal.info/display/odesi/Markup+Activities)  
[**Mark-up Activities Tracking — NEW google spreadsheet provides worksheets for both English and French markup**](https://docs.google.com/spreadsheet/ccc?authkey=COjc8pQC&key=0AiI6s62oKAF3dEV5eUJ0ZFpXYXBaNUx0dWNtWmFfelE&hl=en&authkey=COjc8pQC#gid=1)

2. [Semester reports](http://spotdocs.scholarsportal.info/display/odesi/Markup+Activities)  
<http://spotdocs.scholarsportal.info/display/odesi/Markup+Activities>

3. Annual reports: Local, sent to Leanne.

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| **DEADLINE: April 9th, 2013   Follow-up this weekend**   1. Match all our tracking activities with the above!!! 2. Note those and see if they can be consolidated!!! 3. Work on reports 1 and 2 first 4. Then on 3 |
| **Notes to file and Improvements**  1. |