**Downloading script**

This tutorial will demonstrate how to download full datasets, as well as parts of data sets, from Odesi.

Downloading a whole dataset means getting responses to all questions from all respondents for a particular survey –

Alternatively, or you can pull only responses to certain questions (variables) or only responses from certain people (cases).

To download a full dataset, open it, then select the download button.

Select the format you’d like the data in. If you’re working in excel, choose Comma Separate Values.

Once you’ve selected a format, the download button will be active. Select it, and your file will download.

It’s a good idea to download the supporting documentation at the same time, so you’ll have everything you need to work with your survey.

In many cases, you’ll only want responses from certain groups, or to certain questions. Subsetting your download will speed up the download process,

It will also makes your data set much easier to read!

[Screen shots of whole data set vs. four variables]

Let’s try downloading only specific cases. In the adult education survey, I want to see responses to all questions, but only in cases when the respondent is both female and under 35.

Process

I now have every response to every question made in the specified cases.

Again, I can download in my desired format, and get supporting documentation

Sometimes you’ll want to subset by variable. You want answers from every respondent, but you’re only interested in a few questions. So, for instance, I might only be interested in the respondent’s Sex, education level, and occupation.

Select the variables that interest you, then click okay

Now select your format.

I now have every responses to these three questions, or variables, from every respondent to the Adult Education Survey,

I’ll also want to download the documentation so that I can interpret this document. I now see that 1 equals male, and 2 equals female.